

Cellular Therapy Program Accreditation Timeline

| Procedural Steps | Maximum Time Intervals | Comments and Information |
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| 1. The Program submits the initial accreditation application and the application fee. | Initial Application | Applicants are allowed a 12 month period to assemble the required documentation, complete the inspection checklist, and translate documents (if needed). |
| 2. The Program submits the completed inspection checklist and all required documents. | Months 1 - 3 | Once the inspection checklist and required documentation are received, all materials are reviewed by an Accreditation Coordinator. If necessary, the Program is requested to submit any missing or incomplete items. |
| 3. The on-site inspection visit is conducted, and the findings are presented to the Cellular Therapy Accreditation Committee. The Committee sends the accreditation decision and inspection summary to the applicant Program. | Months 4 - 6 | The on-site inspection is conducted no later than six months after the submission of the inspection checklist and required documentation. The accreditation status of the Program is determined by the Cellular Therapy Accreditation Committee. |
| 4. The applicant Program submits a written response addressing any deficiencies and/or variances with appropriate documentation (if necessary). The Program response is reviewed and the Program is notified of their accreditation status. | Months 7 - 9 | Responses from a Program cited with few and scattered deficiencies will be reviewed by the Accreditation Coordinator assigned to the Program. Programs cited with significant deficiencies and/or variances that require Committee review or responses will be presented to the Cellular Therapy Accreditation Committee. <i>Programs not completing the process within 12 months will be required to reapply for accreditation, unless a reinspection is required. In the event of a reinspection, the Program must complete the process within 16 months.</i> |
| 5. The Program must submit a response addressing any remaining deficiencies. | Months 10 - 12 | The Program has three months to submit all requested documents and complete corrective actions deemed necessary by the Cellular Therapy Accreditation Committee. |



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